

OSA 5682-64
24 December 1964

MEMORANDUM FOR: Chief, Logistics Services Division
THROUGH: Chief, Administrative Staff, DD/S&T
Chief, Survey Branch, Office of Security
SUBJECT: Telephone Installation

1. It is requested that your office make the necessary arrangements to have the attached telephone installation accomplished in office complex 6-B-4404.

2. This installation will require one new Agency line, one new outside D.C. line, one new Oxford number and one new red line.

3. In addition to the above, the two-digit telephone (No. 37) now located in room 6-B-12 is to be moved to 6-B-4404, room No. 1, on the attached plan.

4. This installation will require the drilling of one new telephone hole.

5. As these offices are now occupied and are without telephone service, your expeditious handling of this request will be appreciated. If required, OSA Allotment Number 5261-1000 may be cited for any funding necessary. Please call [redacted] extension 7761, for access to the area and for any further information required.

25X1A9a

25X1A9a

[redacted]
Deputy Chief
Support Division, OSA

Attachment: a/s

25X1A9a
APPROVED: [redacted]

Chief, [redacted]

ORIGIN:
Description:
Subbolt DIA/OSV/TELEPHONE:QDE (LAST)

Chief, Survey Branch, Office of Security

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25X1A9a

DD/S&T
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LIFE GDBA
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UNITED STATES DEPARTMENT OF COMMERCE

Support Div/OSA/ (7761)

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<u>Instrument</u>	<u>Room No.</u>	<u>Intercom To</u>	<u>Agency Lines</u>	<u>Outside Lines</u>	<u>Red Line</u>
#1	#1	Room 2, #3	New	New Outside D.C. New Oxford	New
#2	#1	Room 2, #3	Same as above (All numbers ring on this instrument)		
#3	#2	Room 1, #1	Same as above		
#4	#3	Room 2, #5	New	None	New
#5	#2	Room 3, #4	Same as above		

Note: All instruments to be equipped with Intercom and Hold button.
Two-digit telephone number 37 to be installed in Room #1

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